Board Chair Alexander Gonzalez called the board meeting to order at 12:17p.m. in the Boardroom of University Enterprises at California State University, Sacramento.

Members Present: Jude Antonyappan  David Bach  Larry Cook  Crystal Ekanayake  Anne Fuller  Alexander Gonzalez  Marti Gray  Mike Lee  Lauren Lombardo  Donald Taylor  Joni Zhou

Members Absent: Lisa Bates  Jeff Einhorn  Andrea Salas  Randy Sater

15-03-15 Accept the March 19, 2015 Board Meeting Agenda – Discussion/Action

Following discussion it was moved and seconded to accept the March 19, 2015 Board Meeting Agenda. Motion carried. (Taylor/Zhou)

15-03-16 Approve the December 5, 2014 Board Meeting Minutes – Discussion/Action

Following discussion it was moved and seconded to approve the December 5, 2014 Board Meeting Minutes. Motion carried. (Ekanayake/Taylor)

15-03-17 Approve the December 5, 2014 Special Board Meeting Minutes – Discussion/Action

Following discussion it was moved and seconded to approve the December 5, 2014 Special Board Meeting Minutes. Motion carried (Gray/Fuller)
Reports and Announcements

Chair’s Report
President Alexander Gonzalez stated that he participated in CSU Hill Day in Washington D. C. with a contingent from Sac State to promote the CSU to legislators. CSU is advocating receiving another $97M system wide.

Sacramento State’s enrollment is on target. President Gonzalez noted that we are becoming a campus of choice with 60% of applicants coming from outside of the region.

The budget process has begun with units submitting their proposals for next year.

The search committee for the next President has completed their interviews and the three top candidate selections were forwarded to the Board of Trustees. An announcement is anticipated after the Board of Trustees meeting. President Gonzalez stated his last day will be June 30 with the new President starting on July 1.

Executive Director’s Report

Director Reinhart stated that the budget had good results for the first six months of this year with our bottom line showing a favorable variance of $465,000 excluding investment gains and losses. The investment market had a disappointing performance in the international sector.

Dining Services and Property Services have begun planning a major renovation to the Dining Commons servery. Construction is anticipated to be underway at this time next year. A motion seeking funding for the project will be presented at the May 13 board meeting.

This summer Baja Fresh, the Folsom Hall Café and the exterior renovation of River Front Center will be completed.

Director Reinhart informed the board that Bookstore revenues continue to slowly decline. Revenues for the eight months ended February 28 were down 2.5% from last year. The Wells Fargo Bank branch construction in the Bookstore should start in June.

Sponsored Programs Administration (SPA) is doing well and close to budget. Public record act requests continue to be received consuming an excessive amount of UEI staff time.

Director Reinhart discussed working on adjusting how recovered indirect costs are shared by UEI and the university. Currently UEI receives 57% (typically covering our direct costs, but no overhead) and Academic Affairs receives 43%. Of programs administered by UEI, more than 100 programs have zero recovered indirect costs, and more than 50 programs have rates of 8% or less. UEI needs an average F&A (Facilities and Administration) rate of 12% to cover the cost of administration. UEI subsidizes sponsored programs administration by almost $2 million a year.

We are waiting for the legal documents from the city regarding the lease/purchase of the McAuliffe Ballfields.
Director Reinhart announced the retirement of UEI’s IT director Meri McGraw at the end of the month. Meri has been with UEI for 15 years and has provided great project management skills, as well as IT expertise. Andy Lee, another long-term IT employee, will be interim IT director after Meri retires. A hiring search will be conducted during the summer to fill the position on a permanent basis.

**Committee Reports***

1. Executive Committee
2. Budget & Finance Committee
3. Investment Committee
4. Personnel Committee

*All minutes for committee meetings are included in Attachment C of the March 19, 2015 Board Packet or are attached to these minutes.

**New Business**

**15-03-18   Second Quarter Financial Statements – Discussion/Action**

Following a presentation by Craig Barth, Chief Financial Officer, the Board approved the Second Quarter Financial Statements ended December 31, 2014.

Motion carried. (Cook/Gray)

**15-03-19   Employee Compensation Package 2015-2016 – Discussion/Action**

Following discussion it was moved to accept the recommendation of the Personnel Committee for a 1% General Salary increase and 2% Pay for Performance for Sponsored Program employees and UEI Central Staff employees for 2015/16; total salary increases above 4% (GSI plus PFP) must be approved by the Personnel Committee; the compensation package for UEI Central Staff is contingent upon the approval of the UEI budget at the May Board meeting.

Motion carried. (Fuller/Cook)

**15-03-20   Bond Refinancing Resolution – Discussion/Action**

Craig Barth, CFO, discussed refinancing the Series 2005A non-taxable bonds. UEI’s net present value savings from the refinance of the Series A bonds is projected to be $891,900 and would have the same maturity date as the current bonds, which mature in 23 years on May 1, 2038.

Following discussion it was moved to approve the Resolution of the Board of Directors of University Enterprises, Inc. providing for the Refunding of certain Auxiliary Organization Obligations.

Motion carried. (Ekanayake/Taylor)

**15-03-21   Approval of Togo’s Renovation Budget – Discussion/Action**

Following discussion it was moved to approve renovations to Togo’s at River Front Center not to exceed $50,000. Motion carried. (Taylor/Ekanayake)
Policy Updates – Discussion/Action

Following discussion it was moved to approve the following amended and new Personnel Policies with effective dates noted as recommended by the Personnel Committee:

- 010 Definitions of Employment Status/Appointment Codes – March 19, 2015
- 025 Recruitment and Selection – March 19, 2015
- 115 Retirement – March 19, 2015
- 120 Workers’ Compensation – March 19, 2015
- 515 Sick Leave – July 1, 2015
- 522 Victims of Domestic Violence, Sexual Assault, or Stalking Leave – March 19, 2015
- 915 Work-Related Illness/Injury and Accident Reporting – March 19, 2015

Motion Carried. (Lee/Cook)

Director Reinhart reminded the board of the next directors meeting on Wednesday, May 13, at 4 p.m. followed by the end-of-year dinner.

The meeting was adjourned at 1:27 p.m.

Respectfully submitted:

Jim Reinhart
Executive Director
University Enterprises, Inc.