The meeting was called to order at 1:30 p.m. The purpose of the meeting was to review the Fall 2013 promotion efforts and the awarding process for the Campus Grant Program (CGP) awards.

**Promotion.** The committee would like to receive more proposals from students and discussed at length how to go about it. We will continue to work with Student Organization and Leadership (SO&L) to promote CGP through social media and the dissemination of flyers in the club mail boxes. Promotional efforts with SO&L will also be expanded by utilizing OrgsSync, an on-line campus network idea for communicating with students. Additionally, CGP will provide general informational flyers for the “Nuts & Bolts” student club orientations and the August Student Leadership event. Ways to work with the Residence Halls will also be explored.

**Website.** The committee discussed adding a web page to the CGP site which will provide reciprocal links to other campus funding sources, such as the ASI External Grant program, Student Academic Development (SAD) grants, and Instructionally Related Activities (IRA) awards. A FAQ will also be added to the website.

**Senior Projects.** The committee received quite a few proposals to fund senior design projects. A statement that Senior Projects “must have a component which benefits the campus” will be added to the main page/description of the program. Senior Projects will also be included in the FAQ.

**2015 Proposal.** The following changes were recommended: 1) add a section for a listing of prior project funding to the template, 2) include the “Acceptance of Responsibility” form with the proposal, and 3) add “supporting letters are strongly recommended” under the line were the dean/chair/administrator head signs.

The meeting adjourned at 3:10 pm.