

University Enterprises, Inc.
Board of Directors Meeting

Monday, March 27, 2017

Board Chair Robert Nelsen called the board meeting to order at 12:15 p.m. in the Boardroom of University Enterprises at California State University, Sacramento.

Members Present:	NaKisha Allen	Staff Present:	Craig Barth
	David Bach		Steven Davis
	Elizabeth Baidoo		Trina Knight
	Larry Cook		Angie Laguna
	Patrick Dorsey		Andy Lee
	Jeff Einhorn		Cossette Leos
	Crystal Ekanayake		Angela Rader
	Jamie Hoffman		Jim Reinhart
	Robert Nelsen		
	Sonia Ortiz-Mercado		
	Steve Perez		
	Randy Sater		
	Joni Zhou		
Members Absent:	Jude Antonyappan		
	Mike Lee		

Reports and Announcements

17-03-15 Approve December 8, 2016 Board Meeting Minutes

Following discussion it was moved and seconded to approve the December 8, 2016 board meeting minutes.

(Cook/Sater). Motion carried unanimously.

Chair's Report

- Mark Orr has been hired as the new Director of Athletics
- President Nelsen introduced Provost Ching-Hua Wang to the UEI Board of Directors.
- The comprehensive campaign's goal is to double the amount of current scholarships. To date \$41 million has been raised.
- The Foundation's Endowment has increased to \$54 million.
- The tuition increase of 4.9%, \$270 per student per semester, permits programs to remain open and support student success and graduation initiatives.
- Parking Structure 5 is being formed off-site and will be delivered and constructed on campus.
- President Nelsen encouraged the board to view the exhibition in the campus library on "walls".

Executive Director's Report

- Director Reinhart reported that UEI's two month budget process is underway and progressing well. 400 more students will be added to the meal plan in the fall semester which helps recover Dining Commons Servery renovation costs.
- The CalPERS board is lowering the discount rate on CalPERS pensions from 7.5% to 7% over a three-year period which will increase UEI's pension and retiree medical liabilities. Thus far, UEI has funded \$3 million to the VEBA for post-retirement health insurance premiums.
- The Ballpark Site Student Housing Project is progressing well. Brailsford & Dunlavey will present at 1:30 p.m. with an update.
- 304 S Street property is progressing; design and construction will start soon with occupancy planned for late August. UEI's lease negotiations with the university have been challenging due to inadequate state funding. UEI will offer additional free rent as well as higher tenant improvement allowances. Upon Mike Lee's return, lease discussions will be wrapped up. President Nelsen commented regarding the challenges of funding the project along with funding Science II.
- UEI has tested the water at all food operations and all came in under five parts per billion which is under the FDA bottled water standard. President Nelsen mentioned that the university is retesting all previously tested water sources.
- The University Union expansion is under way. The Buzz is closed and the Starbucks schematics are being completed. As a side effect of the expansion, The State Hornet was required to temporarily relocate. UEI helped the student newspaper stay on campus by converting vacant warehouse space in Del Norte Hall to office space and leased it to The State Hornet. The space is centrally located and provides the 24/7 access the students require.
- The California Intern Network had two recent successes. They entered into contracts with the City of Sacramento and the County of Sacramento; all City departments are now able to utilize CAIN.
- UEI was a \$50,000 sponsor for the Green and Gold Gala. \$25,000 of which was a cash donation and \$25,000 was donated in catering credit. During the paddle auction UEI donated an additional \$10,000 to the UEI Green and Gold Scholarship. These donations are supported by UEI's strategic plan to increase the UEI Green and Gold Scholarship from \$25,000 to \$250,000 by 2021. President Nelsen commented that \$159,000 was raised at the Green and Gold Gala.

Announcements – Board

Committee Reports*

1. Executive Committee
2. Audit Committee
3. Budget & Finance Committee
4. Personnel Committee

*All minutes for committee meetings are included in the March 27, 2017 Board Packet.

New Business

17-03-16 Second Quarter Financial Statements

Following a presentation by Craig Barth, Chief Financial Officer, it was moved to accept the recommendation of the Budget and Finance Committee to approve the second quarter financial statements.

Motion carried. (Einhorn/Bach)

17-03-17 Compensation Package

Following a presentation by Trina Knight, Human Resources Director, it was moved to accept the recommendation of the Personnel Committee to approve a 1% General Salary increase (GSI) and 2% Pay for Performance (PFP) pool for UEI Regular employees for 2017/18; no individual total salary increase may exceed 4% (GSI plus PFP).

Motion carried. (Ekanayake/Cook)

17-03-18 Human Resources Policy Approvals

Following a presentation by Trina Knight, Human Resources Director, it was moved to accept the seconded motion from the Personnel Committee to approve the following amended and new Personnel Policies with effective dates noted: 410 Timekeeping – March 27, 2017, 505 Vacation – July 1, 2017, 506 Vacation Cash Out – Hardship – March 27, 2017, 510 Holidays – March 27, 2017.

Motion carried unanimously. (Einhorn/Baidoo)

17-03-19 Publicly Available Pay Schedule for CalPERS

Following a presentation by Trina Knight, Human Resources Director, it was moved to accept the seconded motion from the Personnel Committee to approve the July 1, 2016 UEI publicly available pay schedule for CalPERS eligible positions and the July 1, 2017 pay schedule.

Motion carried. (Ekanayake/Cook)

17-03-20 Approval of the 2017/2018 Board Meeting Schedule

It was moved and seconded to accept the 2017-2018 Board of Directors Meeting Schedule.

Motion carried. (Perez/Einhorn)

Director Reinhart reminded the board of the upcoming Board of Directors meeting and dinner on May 16, 2017 to be held at the Julia Morgan House.

The firm Brailsford & Dunlavey presented an update regarding the Ballpark Site Student Housing project and included the findings from the student housing focus groups and student survey.

The meeting was adjourned at 2:38 p.m.

Respectfully submitted:

Jim Reinhart
Executive Director
University Enterprises, Inc.