

UNIVERSITY ENTERPRISES, INC.
Budget & Finance Committee Meeting Minutes
Tuesday, November 28, 2017
UEI Conference Room
4:00 p.m. – 5:00 p.m.

Members Present: Larry Cook, Jamie Hoffman, Jay Lee, Mike Lee, Randy Sater

Staff Present: Craig Barth, Angie Laguna, Jim Reinhart

Mike Lee called the meeting to order at 4:03 p.m.

Craig Barth reviewed the September 30, 2017 financials reporting a \$34.5 million net position for the year. Net operating surplus was \$41 thousand against a budgeted \$984 thousand deficit. Most departments exceeded their financial targets for the first quarter. A new line for F&A Cost Allocation has been added under expenses depicting the amount of share back funds transferred to the University from Sponsored Programs grants and contracts.

The committee moved to approve the First Quarter Financial Statements.

(Cook/J. Lee)

The committee moved to approve a \$100,000 contribution to Sacramento State to assist with tenant improvements and moving expenses to relocate the Office of Research, Innovation and Economic Development to the University Library, which is expected to occur in summer 2018. Also moved to approve up to \$300,000 to relocate the majority of Sponsored Programs Administration employees from UEI suite 3600 into suite 3400; and move administrative Dining Services employees from River Front Center into UEI suite 3400 and complete the related leasehold improvements in suite 3400.

(Cook/Hoffman)

The committee moved to approve up to \$600,000 to complete exterior and interior improvements (with attention to "universal design") to River Front Center.

(Hoffman/J. Lee)

The committee moved to approve annual rent rebates of \$200,000 to Sacramento State for five fiscal years, beginning with 2018/19 and totaling \$1,000,000. Continuation of rebates in years three and four are contingent upon UEI continuing to maintain a debt service coverage ratio of at least 1.3 times. These rebates are a one-time accommodation and are not precedent setting.

(Sater/Cook)

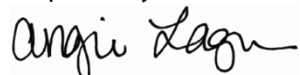
Abstention (M. Lee)

The committee moved to approve up to \$300,000 for costs related to the McAuliffe Ballpark Student Housing project, including CEQA, geotechnical engineering, legal, etc.

(Sater/Hoffman)

Meeting adjourned 4:59 p.m.

Respectfully Submitted,



Angie Laguna
Recording Secretary