

# Business Services Staff List

**Craig Barth**  
**Director**

(916) 278-7326; [cbarth@csus.edu](mailto:cbarth@csus.edu)

Oversight of BSD, Payroll & IT \* Financial reporting to Board \* Risk management and insurance \* Financing \* Policies and procedures \* Post-retirement medical

**Naomi Brito**  
**Accounting Assistant II**

(916) 278-4907; [nbrito@csus.edu](mailto:nbrito@csus.edu)

Sales and deposit summaries \* Billing for Catering, meal tickets and Dining Commons \* Catering tips \* Food service collection \* Inter-company JEs \* Property Development & Student Housing invoicing and collections

**Jing Carter**  
**Controller**

(916) 278-6630; [jing.carter@csus.edu](mailto:jing.carter@csus.edu)

Financial and accounting transactions \* Audit coordination \* Tax returns and compliance \* GAAP compliance \* Banking matters

**Brenda Curry**  
**Senior Accounting Assistant**

(916) 278-5742; [brenda.curry@csus.edu](mailto:brenda.curry@csus.edu)

Accounts Payable - Dining Services, Administration, Student Housing \* Auxiliary activities scanning \* Quarterly recons \* Daily/budget JE posting \* Fixed Assets \* Void checks \* Plant fund \* Credit card processing

**Tony Enriquez**  
**Accounting Assistant II**

(916) 278-4677; [tonye@csus.edu](mailto:tonye@csus.edu)

Accounts Payable - SPA/CAIN \* Check pickup inquiries \* W-9s \* Credit applications \* Elavon/AmEx journal entries \* SPA check inquiries \* Stipend payments \* Sac State payments

**Dung Nguyen**  
**Accounting Assistant I**

(916) 278-8013; [dunqn@csus.edu](mailto:dunqn@csus.edu)

Purchase order requests \* Distribution and tracking of Sac State invoices \* Certificates of Insurance \* Xerox and mailing machine monthly reports

**Lani Nguyen**  
**Senior Cash Management & Purchasing Assistant**

(916) 278-0034; [lanin@csus.edu](mailto:lanin@csus.edu)

Banking and cash management \* Investment monitoring and record-keeping \* Purchase orders \* Indirect costing \* Merchant credit card accounts \* Escheatment

**Mari Owen**  
**Senior Accounting Assistant**

(916) 278-0033; [mario@csus.edu](mailto:mario@csus.edu)

SPA/CAIN invoicing & past-due collections \* Federal draws \* Office supplies \* Reconciliations \* Past-due accounts collection \* Quarterly & year-end A/R reports \* Receivables and cash receipts review and posting

**Debra Ross**  
**Accounting Assistant II**

(916) 278-7376; [rossd@csus.edu](mailto:rossd@csus.edu)

Bank deposits \* Credit card processing \* Data entry and verification \* Returned checks and write-offs \* Clearing account reconciliations \* Record retention \* SPA/CAIN JEs

**Sandy Siu**  
**Accounting Manager**

(916) 278-7709; [sandys@csus.edu](mailto:sandys@csus.edu)

Quarterly and year-end financials \* Annual budget coordination \* VISA credit cards \* Nonresident Alien/Sales and Use tax filing \* Wire transfers \* Accounting accruals \* Property taxes

**Cheryl Stone**  
**Accounts Payable Supervisor**

(916) 278-7764; [cheryls@csus.edu](mailto:cheryls@csus.edu)

A/P supervision \* Fixed assets \* Accruals and journal entries \* Quarterly and year-end AP reports \* Budget schedules \* Miscellaneous tax processing