

UEI Campus Grants Program 2019

Proposal Deadline: October 26, 2018
Award Recommendations presented to UEI Board: December 7, 2018
Award Notifications: December 11, 2018
Award Performance Period: January 1, 2019 – December 31, 2019

The University Enterprises, Inc (UEI) Campus Grants Program reflects UEI's investment in the ongoing vitality of the campus community and the important role played by innovative faculty, students and staff.

UEI will award up to \$70,000 to projects that are innovative, with demonstrable need, and clearly benefit Sacramento State students, faculty, and/or staff and, if relevant, the campus or regional community.

Grants are only available to Sacramento State faculty, students and campus-based programs. Preference may be given to applications with funding from other sources. For this competition, the period of performance for awards is from January 1, 2019 through December 31, 2019 at which point all funds must be expended. Final project reports are required and will be due no later than January 31, 2020.

While the competition is open to any project or initiative that applicants can demonstrate will fit with the basic criteria, the Committee is particularly interested in projects similar to the following:

1. Activities that connect students or agencies for service learning and experiential learning opportunities;
2. Research-based projects (field, campus, classroom, laboratory, etc.) with substantial faculty-student interaction and clearly demonstrable participant goals and deliverables;
3. Events, programs and activities that increase connections between campus units or with community-based organizations to advance a health, social, economic or workforce issue of importance to the campus and region.
4. Projects that align with initiatives supporting student success and campus unity.

Criteria

A committee comprising UEI Board members and selected campus representatives will review and rank proposals and make funding recommendations to the UEI Board, which makes the final funding decision. The award maximum is \$5,000 and the average award is anticipated to be \$2,500 or less. The relative weight given to proposals is generally as follows, although the Committee reserves the right to alter its balance of the weighting when circumstances warrant.

- 15% Feasibility of the proposed activity and anticipated use of resources.
- 25% Originality of the proposed idea.
- 25% Impact on the campus community.
- 25% Level of student involvement and impact on learning, tied to student success initiatives.
- 10% Clarity of proposal rationale, documentation and writing.

Guidelines

The Committee will consider requests for funding if:

1. The proposal is on time and complete;
2. The need for funding is established and clearly documented in the written proposal;
3. The project is relevant to and provides significant support for the UEI mission while promoting the positive image of Sacramento State;
4. The project directly or indirectly impacts Sacramento State students, faculty, and staff and the campus community; and,
5. All reporting requirements for projects previously funded by UEI have been completed.

The Committee cannot consider requests...

- if the proposal has been funded in two prior years.
- submitted after the due date.
- that do not have formal quotes or written cost estimates attached to the budget.
- that are self-serving or of benefit to only special interest groups or persons.
- to support or oppose any issue before the voters of the state or any subdivision thereof, or any city, municipality or local governmental entity of any kind.

The following cannot receive funding:

- activities which take place prior to the award of funds
- personnel services, assigned time, or stipends
- commencement-related expenses
- faculty or staff travel
- personal or institutional loans
- computers or related hardware and software (some exceptions)

Please note:

- Preference may be given when campus applicants establish that the proposal is consistent with division priorities and goals and it is clearly demonstrated that general fund dollars cannot be used for the proposed activity.
- Whenever possible, applicants are encouraged to use the dining, copying and other professional services provided by UEI when considering vendors for their projects.
- Requests for travel will be given careful scrutiny and must meet the following conditions: must be an educationally based activity involving both faculty and students; a presentation/demonstration of results or knowledge gained from the travel must be incorporated as part of the request; and specific learning outcomes must be identified as part of the activity.

Applicants are strongly encouraged to have a Vice President, Dean or Chair provide a letter of support confirming the significance of the proposed project vis-à-vis the goals of the department or unit.

University Enterprises, Inc. (UEI), a Sacramento State non-profit auxiliary organization, exists to meet the evolving needs of the University community by providing programs and services that support and strengthen the Sacramento State experience. UEI's management and staff work to advance Sacramento State's commitment to being an integral educational, intellectual, economic, social and cultural resource for the region.

Website: <http://www.enterprises.csus.edu/about/campus-support/campus-grants-program/>