

UNIVERSITY ENTERPRISES, INC.
Budget & Finance Committee Meeting Minutes
Tuesday, February 26, 2019
UEI Conference Room
3:00 p.m. – 4:00 p.m.

Members Present: Jonathan Bowman, Larry Cook, Jay Lee, Randy Sater

Members Absent: Jamie Hoffman

Staff Present: Craig Barth, Angie Laguna, Jim Reinhart

Jonathan Bowman called the meeting to order at 3:02 p.m.

Craig Barth reviewed the December 31, 2018 financials reporting a \$1.71 million overall year-to-date operating deficit, excluding University Support Program activity. This deficit is due mostly to a \$2 million unrealized investment loss. Overall net position is \$33.5 million. UEI operations are largely consistent with budget; UEI is showing a \$294,000 surplus, which is \$615,000 ahead of budget.

Investments are down significantly due to utilizing funds in the LAIF account to purchase 910 University Avenue and utilizing \$5.5 million of long-term investments to fund the purchase of 6011 Folsom Boulevard. The California Intern Network has added 118 new positions compared to one year ago contributing to a \$194,000 increase in administrative fee revenue. Expenses are slightly up over last year, company-wide.

University Contribution expense includes a \$100,000 donation to the Office of Research, Innovation, and Economic Development for tenant improvements related to its relocation to the University Library.

After discussion the committee approved the second quarter financial statements. (Sater/Cook)

Jim Reinhart discussed the three on-campus venues that will undergo renovation during summer 2019 pending the Board's approval on March 7, 2019.

The UEI Personnel Committee approved a 2% General Salary increase and 2% Pay for Performance pool for UEI regular employees for 2019/2020; no individual total salary increase may exceed 5%. The increases for UEI central staff are contingent upon 2019/2020 budget approval by the UEI Board of Directors at their May 15, 2019 meeting.

Meeting adjourned 3:52 p.m.

Respectfully Submitted,



Angie Laguna
Recording Secretary